

**Minutes of the Council of Governors meeting held on
14 May 2018 in the Boardroom at Salisbury District Hospital**

Present:

SFT4090

Nick Marsden, Chairman

Governors Present:

Ross Britton
Mary Clunie
Lucinda Herklots
Chris Horwood
Shaun Fountain
Raymond Jack (Lead Governor)
Pearl James
Alastair Lack

Jenny Lisle
John Mangan
Colette Martindale
John Parker
Jan Sanders
Lynn Taylor

In Attendance:

Cara Charles-Barks, Chief Executive
Lisa Thomas, Director of Finance – (for item 5)
Lorna Wilkinson, Director of Nursing - (for item 6)
Paul Miller, Non-Executive Director
Michael von Bertele, Non-Executive Director
David Seabrooke, Head of Corporate Governance
Isabel Cardoso, Membership Manager

ACTION

CG14/05/01 APOLOGIES

Apologies were received from –
Nick Alward
Jonathan Wright

CG14/05/02 MINUTES

The minutes of the meeting of Council of Governors held on 19 February 2018, were agreed as a correct record with an amendment to –
CG19/02/14 in relation to the eye department.

CG19/02/08 in relation to Nominations Committee – add to the composition of the Nominations Committee together with the Chairman and Chief Executive in line with the standing orders.

John Mangan had been absent from this meeting.

CG14/05/03 MATTERS ARISING AND ACTIONS

CG19/02/07 – Quality Account - it was noted that the Lead Governor would circulate an amended governor's statement in relation to the

Quality Account. Information requested about the newly appointed non-executive directors had been circulated to governors and it was noted

It was noted that there was a timing issue in relation to the payment of Clinical Excellence Awards to consultants. In response to a question from Shaun Fountain, Lisa Thomas highlighted the need for the Trust to continue to reduce costs or increase its income. The Trust needed to be more productive in the range of areas such as theatres and the work of the Boston Consulting Group had given saving plans for £20m over three years.

In relation to a question from John Mangan it was noted that reductions in agency spend were reliant on addressing the vacancies in the medical and clinical workforce. There was improved grip and control on temporary spend for nurses and more to do on medical locums. There were approximately 100 nurse vacancies and along with other providers the Trust was seeking to address this but would need to be realistic about recruitment prospects from the UK and from overseas. The Workforce Committee was continuing to look at changing the arrangements around the staff bank to reduce agency spend.

It was noted that the contracting dispute with Dorset CCG was currently the subject of arbitration. The Trust had made provision for this in its accounts in line with normal practice. At present the Trust was not in a position to agree contract values for 2018/19.

It was noted that there had been a small reduction in the pass standard for the international English Language test for nursing.

The Council noted the Finance Report for month 12

CG14/05/06 CUSTOMER CARE REPORT – QUARTER 3

The Council received the Quarter 3 Customer Care Report for 2017/18. Lorna Wilkinson highlighted the reduction in the number of complaints in the quarter 4 and added that the rate of complaints in relation to activity was about the same. There had been some reported slippage in the locally set timescale for responding to complaints. This and a range of other factors had been recently discussed in a complaints workshop with the Directorates. Lorna Wilkinson was also looking to revise the format of the Customer Care Report.

In relation to a question about the response to call bells from Shaun Fountain it was noted that a change of practice to those devices carried by staff, particularly at night would require a major investment.

CG14/05/07 STAKE HOLDER EVENT FOR STP 18 APRIL 2018

The Council received a report setting out a range of matters discussed at this meeting. Raymond Jack emphasised that governors would need to pay increasing attention to the work and role of the Sustainability and Transformation Partnership, one of 44 footprints identified nationally. The Wiltshire, Bath and North East Somerset and Swindon STP was challenged by its local geography. It was noted that other partners included the three constituent CCGs, the mental health provider, Avon and Wiltshire Partnership, Wiltshire Health and Care, Wiltshire Council and Virgin who held the contract for children's community services for Wiltshire. It was noted that the STP had recorded a £3m deficit in 2017/18 which was supported by STF funding to one of the providers. A system recovery plan was being developed and the Trust was considering entering into an acute hospital alliance to do further work around the model hospital and address unwarranted variations. Work was continuing around estates, digital and finance – the Medical Director was the Senior Responsible Officer for the Digital workstream. The Chairman informed the Council that the role of the STP was becoming more significant, for example the capital allocations were processed through the STP. Paul Miller added that as the Trust was borrowing funding to support its cash position it needed to take part. There continued to also be collaboration southwards with Poole and Southampton, the latter being the Trust's bursary hospital. There was also work with Bournemouth Hospital on the vascular Network.

The Council received the STP events report.

CG14/05/08 CONFIRMATION OF DEPUTY AND LEAD GOVERNOR – STANDING ORDER 16.2B

The Head of Corporate Governance informed the Council that nominations had been sought for the next deputy lead governor. John Mangan had emerged as the only candidate following responses from a number

CG14/05/10 CONSTITUENCY MEETINGS