

Report to:	Trust Board (Public)	Agenda item:	SFT4151
Date of Meeting:	6 December 2018		

[Redacted]

		Discussion	Assurance	Approval
			X	

Prepared by: Ian Robinson – EPRR Lead

Executive Sponsor (presenting):

[Redacted]

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1. Purpose

This paper provides an annual report on the Trust's emergency preparedness in order to meet our statutory requirements of the Civil Contingencies Act (CCA) (2004) and the NHS England Emergency Preparedness Resilience and Response (EPRR) Framework 2015 and NHS England Business Continuity Framework.

2. Background & Statutory Framework

The Civil Contingencies Act outlines a single framework and establishes clear roles and responsibilities. SFT are defined as a category 1 responder in the CCA and is subject to

The CCG conducted the 'confirm and challenge' meeting on 15th August 2018 and SFT agreed the recommendation of 'substantial' compliance based on discussions that core standard 50 be declared as partial compliance. This standard relates to compliance with the newly introduced Data Security & Protection (DSP) Toolkit (replacing IG toolkit).

Following a meeting between CCG and NHSE on 28th September to share the findings of SFT confirm and challenge meeting, in relation to our self-assessment submission, NHSE have advised that the declaration for core standard 50 is to be marked as fully compliant based on information sought nationally and as the direction demonstrated a commitment to the assurance process and integrity, therefore giving an overall rating of 'Full'.

Therefore the final compliance rating for SFT for EPRR Core Standards 2018/19 based on the National RAG status for EPRR compliance is that SFT are rated in the 'Fully' category. See figure 1 below for compliance levels:

Overall EPRR assurance rating	Criteria
Fully	The organisation is 100% compliant with all core standards they are expected to achieve. The organisation's Board has agreed with this position statement.
Substantial	The organisation is 89-99% compliant with the core standards they are expected to achieve. For each non-compliant core standard, the organisation's Board has agreed an action plan to meet compliance within the next 12 months.
Partial	The organisation is 77-88% compliant with the core standards they are expected to achieve. For each non-compliant core standard, the organisation's Board has agreed an action plan to meet compliance within the next 12 months.
Non-compliant	The organisation compliant with 76% or less of the core standards the organisation is expected to achieve. For each non-compliant core standard, the organisation's Board has agreed an action plan to meet compliance within the next 12 months. The action plans will be monitored on a quarterly basis

Figure 1:

The CCG informed NHS England that based on the National RAG status for EPRR compliance and the SFT self-assessment that SFT are rated in the Fully compliant category. Further to this no EPRR monitoring will be required this year through the Wiltshire CCG contract meetings.

5. Training & Exercising

meetings with departments	Catering, Housekeeping, Respiratory, Whiteparish, Amesbury/Chilmark, Cleft Services, Rheumatology, Central Booking, Stoma IT, OH	October 2018
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Table 3:

Type of Exercise/Live	Audience/Description	Date
Internal Incident – Power Outage Live	Incident Management Team (IMT)	24 th January 2018
Beast from the East (Snow) Live	Incident Management Team (IMT),	1 st & 2 nd March 2018
Mini Beast (snow) Live	Incident Management Team (IMT),	17 th March 2018

MI March Response Live

Externally the Trust is embedded in multi-agency planning through the Wiltshire & Swindon Local Health Resilience Partnership (LHRP). This ensures a proactive and coordinated approach to planning and sharing of best practice. The Trust participates on a regular basis on the Everbridge SWAST communications cascade as well as regular Health Community Response Plan activities, and actively works on the LHRP task and finish groups where appropriate and works with partners with the coordinated planning of the modular response

Formalise Recovery, following a table top exercise to be planned for 2019 at request of Directorate Managers	Recovery Table top	2019
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9. Summary

Based on the National RAG status for EPRR compliance SFT have been rated by Wiltshire CCG and NHS England as 'Fully' compliant for the second consecutive year. As a category One responder we are meeting our civil protection duties under the Civil Contingencies Act (2004).

Full compliance means that arrangements are in place that appropriately addresses all the core standards that the organisation is expected to achieve.

10. Recommendation

The Trust Board is asked to support the ongoing work required to fulfil our EPRR duties and responsibilities, and to agree this full compliance statement by signing off this annual EPRR assurance report as part of the NHS England assurance process.